



Remember to register your NEWBORN BABY as a DEPENDANT

Having a newborn baby is a wonderful time in one's life. Although it may feel as if your world is turned upside down, there is one very important thing you need to do once your baby is born and that is to register your baby as a dependant with us.

Why is it important to register your baby?

So that your baby can enjoy the benefits he/she deserves, for example taking your baby to the doctor or specialist, getting medicine, or getting your baby immunised against child sicknesses.

Is there a specific timeframe for registering your baby after birth?

Yes, you have to register your baby within 30 days from the date of your baby's birth. If you don't, your baby may incur waiting periods, which means that you will not be able to take your baby to the doctor, get medicine or use any other benefits.

Where can you register your baby?

At any of the following places:

- Employee Services Walk-in Centre at your workplace; or
- Employee Benefits (EB) office at your workplace; or
- Human Resources (HR) office at your workplace; or
- Client Liaison Officer in your area; or
- Client Liaison office situated at the Platinum Health Medical Centre (PHMC), Corner of Beyers Naudé and Heystek Streets, Rustenburg.



What are the documents you have to send to us?

- A Membership Application form. ([click here to view the form](#))
- Your ID document if you are the principal member.
- Your baby's registered birth certificate.
- If your baby's surname differs from your surname, you must submit an affidavit stating the reason.
- You can submit a Hospital Confirmation/Notification document temporarily however this document is only valid for 30 days.
- As soon as your baby has been registered with the Department of Home Affairs, you must submit a copy of your baby's birth certificate to us within 30 days after your baby's birth.

If you have any questions or need our help, talk to one of our Client Liaison Officers (CLO) in your area ([click here to find a CLO in your area](#)), or contact our Client Liaison Call Centre:

Tel: 014 590 1700 or 080 000 6942 OR

Email: phclientliaison@platinumhealth.co.za